



Svenska föreningen för mikrobiologi (SFM)

**Minutes taken at the Svenska föreningen för mikrobiologis (Swedish Society for Microbiology's) annual meeting May 27 2021 (virtuell conference)**

**Participant list**

Keira Melican, Disa Hammarlöf, Per-Eric Lindgren, Anders Bergqvist, Claes von Wachenfeldt, Åsa Sjöling, Diarmaid Hughes, Madeleine Ramstedt, Stefan Bertilsson, Öjar Melefors, Mikael Molin, Andrea Puhar, Klas Flärdh, Sarahi Garcia, Magnus Evander, Ingvar Eliasson, Göte Swedberg, Ute Römling

1. Chairman Keira Melican declared the meeting opened. The meeting was found duly advertised.
2. Keira Melican was elected chairman of the meeting, Disa Hammarlöf was elected meeting secretary.
3. Diarmaid Hughes and Stefan Bertilsson were elected meeting adjusters and tellers.
4. The meeting agenda was established and approved.
5. The previous annual report protocol was accounted for and approved.
6. The annual report for 2020 was presented by Keira Melican. The annual report for 2020 was approved by the meeting, with the comment that the association meetings and travel grants are the major motivations for membership and that these activities should be promoted.
7. Treasurer Öjar Melefors reported SFMs income statement.
8. Auditors for the association have been Göte Swedberg and Federico Iovino. Göte Swedberg commented that they had found the accounting to be in order, and in accordance with their audit report recommended that the annual meeting approves the income statement and that the members of the board to be discharged for the operations in 2020. The meeting approved the audit report for 2020.
9. The board was discharged for the operations in 2020 (the members of the board did not take part in the decision).
10. No motions had been received.
11. The meeting decided to keep the membership fee for the next business year 2022 unchanged, ie. SEK 200 for one year and SEK 500 for three years.

12. The Board presented plans for the business year 2021: Infektionsveckan och Mikrobiologiskt vårmöte, September 14-17, Uppsala (hybrid meeting). Co-organized National Infection meeting together with NDPIA in November (SFM will contribute poster and presentation prizes). Aim that the association should grow to 200-300 members. Plans for extended communication towards members (benefits of being a member, travel grants, activities etc.).

13. Election of board 2021-2022. The Nomination Committee has consisted of Rike Stelkens (SU). It was decided in accordance with the Nomination Committee's proposal to elect the Board:

**Re-election (2021-2022)**

Disa Hammarlöf (SciLifeLab/KTH), Secretary

Öjar Melefors (KI), Treasurer

Diarmaid Hughes (UU), Member

Anders Bergqvist (UU), Deputy

Claes von Wachenfeldt (LU), Deputy

**Re-election (2021-2023)**

Keira Melican (KI), Member

**Election (2021-2023)**

Per-Eric Lindgren (LiU), Chairman

Stefan Bertilsson (SLU), Member

Mikael Molin (Chalmers), Member

Andrea Puhar (UmU), Deputy

Sarahi Garcia (SU), Deputy

*Chairman Keira Melican and board members Åsa Sjöling and Madeleine Ramstedt were thanked for their eminent contributions to SFM.*

14. The meeting decided to approve the boards suggestion to extend the term of office for SFMs FEMS delegate from 1 to 3 years.

15. Per-Eric Lindgren was elected as SFMs FEMS delegate 2021-2023. Ed Moore (Sahlgrenska Academy, GU) will be proposed as SFMs IUMS delegate.

16. Göte Swedberg and Sanna Koskiniemi were elected as the association's auditors for 2021-2022.

17. Rike Stelkens (SU) and Klas Flärdh (LU) was elected as the The Nomination Committee 2021-2022.

18. Activities in the society, according to the business plan for 2020 and 2021 (above).

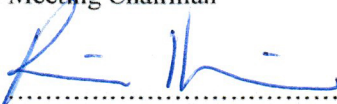
19. Other items.

a. Ingvar Eliasson informed about mikrobiologi.net (attachment 1)

b. The SFM day has been a highly valuable and popular annual event, but unfortunately beyond the budget for the society. A co-organized meeting with NDPIA has been a sustainable solution, but the board will look into if the interest is high enough for a 'stand-alone' SFM day.

20. The meeting was closed.

Meeting Chairman



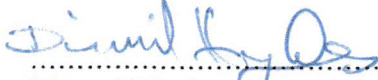
Keira Melican, date 2021-06-08

Meeting Secretary



Disa Hammarlöf, date

Notes adjusted



Diarmaid Hughes, date 2021-06-03

Digitally signed by

Stefan Bertilsson

Date: 2021.06.03

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Stefan Bertilsson, date

## Report regarding Mikrobiologi.net during the financial year 2020-2021

Changes and activities during the year:

1. In the member profiles, all e-mail lists have been activated for all members. This means that everyone is now receiving emails from the following message categories:
  - a. Information from your association
  - b. Notice when news or meetings are added to your association's website
  - c. Information from member companies (rarely used function)
  - d. General information from mikrobiologi.net
  - e. Notice when news or meetings are added the homepage of Mikrobiologi.net (not connected to SFM or any other member association)

Each member has the opportunity to uncheck one or more of these options, but it is recommended that you keep it as it is, so as not to miss out on important information.

2. E-mails are now sent via a 3rd party supplier, SendGrid, which means a much more stable sending function with an unlimited number of messages. Log files are now also available, where you can see mailing lists and addresses that are returned. At present, about 5,000 e-mails are sent from Mikrobiologi.net each month.
3. The message headers in the mailings for news and meetings are now the same as the title of the posting on the website. You will thus no longer receive messages that have standard headings such as "Mikrobiologi.net News".
4. We have upgraded the text editor for HTML pages, which facilitates page editing for those who are webmasters. The plan is to add the same editor to the form for member mailings, so that you can write formatted member mailings.
5. Mikrobiologi.net now uses secure connection. In technical terms, it is called Secure Socket Layer - SSL - and is visible by the pages' addresses starting with HTTPS.
6. The webmaster has assisted membership administrators in cleaning up the member register and checking e-mail addresses.
7. Academic Links has been in contact with e-mail managers in several regions, where it has been shown that e-mail from mikrobiologi.net or alinks.se has not reached the recipients but has been blocked by central e-mail filters. This is followed up continuously.

Finally, a reminder: Members are encouraged to keep track of their login information and to ensure that they have an active membership. Only then can they take full advantage of their membership on Mikrobiologi.net. If a member has problems with login, double member profiles or something else, they should contact the membership administrator of SFM.

During the year, Mikrobiologi.net had higher costs than usual for development work and new services. However, it is still not relevant to charge any costs from the associations. In 2020, informal agreements were concluded with SFM, FKM and RFM that the site will continue to be maintained for at least another five-year period ahead.

Best Regards with wishes for an eventful and exciting new Association Year!

Ingvar Eliasson  
Administrator, Mikrobiologi.net