

SWEDISH SOCIETY for MICROBIOLOGY

Adopted at the Annual Meeting on April 27, 2005

§1 Purpose

The Swedish Society for Microbiology (the Society) is a nationwide, non-profit association that includes individuals, academic institutions, public institutions, research institutes and commercial companies.

The Society will monitor and promote the common interests of its members through:
Strengthening education, development, and research within the members' area of interest.

Working to promote national and international fellowship and scientific community.

Highlighting the role of microbiology in society.

Promoting cooperation with other scientific societies and institutions that operate within the same or related areas of interest.

§2 Organization

The Society exercises its activities through Annual Meetings, and Board Meetings.

§3 Members

Members of the Society may be either natural or legal persons who have microbiology as an area of interest.

§4 Applications for membership

Applications for membership are submitted to the Society's Secretary. The Board is responsible for making the decision on membership.

§5 Membership fee

The size of the membership fee is determined at the Society's Annual Meeting. Any member who fails to pay the membership fee is excluded from the Society by decision of the Board.

§6 Annual Meeting and other meetings

The Society's financial year is the calendar year. The Society's highest decision-making body is the Annual Meeting, which shall be held on the day, time and place decided by the Board. Other meetings shall also be held on the day, time and place decided by the Board.

§7

The Annual Meeting is legally competent to take binding decisions so long as notification to attend the meeting has expired no later than 14 days before the date of the meeting.

§ 8

The Annual Meeting deals with, and takes decisions on, the following questions:

1. That the Annual Meeting has been convened in accordance with the statutes of the Association.
2. The election of a Chairperson and Secretary for the Annual Meeting.
3. The election of two persons who, together with the Chairperson, are responsible for controlling and verifying the minutes of the meeting and of any votes taken.
4. The agenda for the Annual Meeting.
5. The protocol from the previous Annual Meeting.
6. The report from the Board on the state of the Association, including reports from the Society's representatives elected to external organizations.
7. The Auditor's report.
8. Granting freedom of action to the Board.
9. Motions to be debated.
10. Statutes to be decided.
11. The size of the membership fee for the next financial year.
12. The Board's proposal for a business plan and budget.
13. Election of the Chairperson of the Board, a Secretary and Treasurer and other Board Members as well as Deputy Board Members and decisions on the order in which individual Deputies shall enter the Board.
14. Election of the Society's representatives to external bodies such as FEMS, and IUMS.
15. Election of two Auditors and one Deputy Auditor
16. Election of an Election Candidate Nomination Committee to identify possible future Board candidates in preparation for the next Annual Meeting
17. Decisions on any other issues.

§9 Motions

Members of the Society can propose motions for debate at the Annual Meeting. A motion must reach the Board no later than 7 days before the Annual Meeting. The Board of the Society will present the motion at the annual meeting along with its opinion.

§10 Decisions

At the Annual Meeting and other meetings, each member present has one vote. In making decisions on freedom of action for the Board, and in the election of Auditors and of the Election Candidate Nomination Committee, no member of the Board, including Deputy Board Members, may participate. Voting will normally take place openly, but a secret ballot will be held if anyone so requests. If the number of votes for any position is equal between two or more candidates, the meeting chair has the deciding vote.

§11 Board of the Association

The Board consists of the Chairperson, Secretary and Treasurer, as well as four other Members and four Deputy Board Members. The term of office of the Board is two years. The Board appoints one Member as a Vice Chairperson and may assign specific duties to the other Members. The Chairman and three Members are elected one year and the Secretary,

Treasurer and another Member are elected the second year. The Board shall meet at least twice a year. The Board is legally competent to take binding decisions when its Members have been called and at least half of all the Board Members agree on the decision. Deputy Board Members have the right to attend and speak at the Board's meetings but do not have a vote.

§12 The duties of the Board

It is the responsibility of the Board to:

Work in accordance with the purposes of the Society.

Be responsible for the Society's finances.

Prepare all matters for the Annual Meeting and other meetings.

Maintain membership records.

Continuously inform members of the Society's activities.

Appoint substitutes for officials elected at the Annual Meeting who, during their term of office, leave their post, with the exception of Board Members, Election Candidate Nomination Committee and Auditors.

Designate the person or persons who have the right to sign documents on behalf of the Swedish Society for Microbiology

§13 Audit

Part 1. At the Annual Meeting, two Auditors and one Deputy Auditor shall be elected.

Part 2. The Auditors shall, independently and objectively, carefully examine the Society's activities and accounts and the Board's administration. The decisions taken shall not conflict with the Society's statutes or go against Annual Meeting decisions. The Auditors must comply with generally accepted auditing standards.

Part 3. The Society's accounts shall be closed on 31 December and shall be submitted to the Auditors no later than 30 days before the Annual Meeting. The Auditors shall assemble the accounts and submit the Auditor's report in time for the Annual Meeting.

Item 4. The Auditor is entitled to attend the Society's meetings with the right to speak and submit proposals.

§14 Statutes

The Society's statutes are decided on at the Annual Meeting by a 3/4 majority.

§15 Dissolution

A decision on the dissolution of the Society shall be decided by a 3/4 majority vote at the Annual Meeting. At the same time a decision shall be taken on the distribution of the Society's debts and assets.